

**RESOLUTION NO. 2022 – 3988**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, APPROVING THE PURCHASE OF AN ELECTRONIC KEY MANAGEMENT SYSTEM FOR THE CITY’S POLICE DEPARTMENT FROM MARCON INTERNATIONAL, INC. D/B/A KEYPER SYSTEMS IN AN AMOUNT NOT TO EXCEED \$14,189.94; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Miami Springs (the “City”) is in need of an electronic key management system (the “Equipment”) for the City’s Police Department (the “Department”) to provide a 24/7 electronic audit of key use by employees in order to protect the Department’s valuable tools; and

**WHEREAS**, in accordance with Section 31-11(c)(2) of the City’s Code of Ordinances (the “Code”), the City requested three quotes to purchase the Equipment, anticipating that the good faith estimate total cost would not exceed \$25,000; and

**WHEREAS**, Marcon International, Inc. d/b/a KEYper Systems (“Vendor”) submitted a quote totaling \$14,189.94 for the Equipment attached hereto as Exhibit “A” (the “Quote”), which Quote includes installation and training for the Equipment; and

**WHEREAS**, pursuant to the procurement process and the recommendation of the City Manager, the City Council desires to approve the purchase of the Equipment from the Vendor consistent with the Quote in an amount not to exceed \$14,189.94; and

**WHEREAS**, the City Council finds that this Resolution is in the best interest and welfare of the residents of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by reference.

**Section 2. Approval.** That the City Council hereby approves the purchase of the Equipment pursuant to Section 31-11(c)(2) of the City Code.

**Section 3. Authorization.** That the City Council hereby authorizes the City Manager to purchase the Equipment from the Vendor consistent with the terms and

conditions of the Quote attached hereto as Exhibit "A," and to expend budgeted funds in an amount not to exceed \$14,189.94.

**Section 4. Effective Date.** That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by Councilman Best who moved its adoption. The motion was seconded by Councilman Vazquez and upon being put to a vote, the vote was as follows:

Vice Mayor Dr. Walter Fajet	<u>YES</u>
Councilman Bob Best	<u>YES</u>
Councilman Jacky Bravo	<u>YES</u>
Councilman Dr. Victor Vazquez	<u>YES</u>
Mayor Maria Puente Mitchell	<u>YES</u>

PASSED AND ADOPTED this 25<sup>th</sup> day of April, 2022.


  
\_\_\_\_\_  
MARIA PUENTE MITCHELL  
MAYOR

ATTEST:

  
\_\_\_\_\_  
ERIKA GONZALEZ, MMC  
CITY CLERK



APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF MIAMI SPRINGS ONLY:

  
\_\_\_\_\_  
WEISS SEROTA HELFMAN COLE & BIERMANN, P.L.  
CITY ATTORNEY



*Prepared for:*

**Carlos Nunez**

**Miami Springs Police Department**

**(305)887-1444**

**cnunez@mspd.us**

**201 Westward Drive**

**Miami, FL 33166**

**United States**

*Prepared by:*

lee.carroll@keypersystems.com

*Date Prepared:*

**3/23/2022**

**Corporate Headquarters**

5679 Harrisburg Ind. Park Dr., Harrisburg, NC 28075

704-455-9400

www.keypersystems.com



# KEYper Systems

Key Management Simplified

Carlos Nunez  
Miami Springs Police Department  
201 Westward Drive  
Miami, FL 33166  
United States

Dear Carlos:

Thank you for your interest in the KEYper® Systems Electronic Key Management System(s). We proudly manufacture quality products geared toward the security and accountability of your assets. We at KEYper® Systems look forward to assisting you in solving your key and asset control needs.

#### Features Include:

- Digital photo of each login
- Biometric fingerprint access
- Email/SMS alerts
- Web-based administration and dashboard
- Custom reporting and analytics tools
- Easy expansion with modular design
- Wall mount configuration

#### Optional Features Include:

- DMS Integration
- Thermal Label Printer for stock tags
- Cabinet Stand
- Key Mapping
- KEYper Go Mobile Application



Best Regards,

KEYper Systems  
lee.carroll@keypersystems.com



## **KEYper® MX Electronic Key System Specs**

### **I. Purpose and Software:**

The purpose of the KEYper® Systems electronic key control system(s) is to provide a 24/7 electronic audit of key use by employees. The employee uses either a PIN number, biometric fingerprint scan, prox card or swipe card of the user to access the system. Proprietary software tracks every transaction by authorized users, and denies access to unauthorized users.

- Windows® 10 IOT operating system, Web-based key management software to secure facility keys and track key usage.
- Software provides full transaction audit trail with the ability to filter reports to show:
  1. User History
  2. Asset/Key History
  3. Asset/Keys Out by Days
  4. Unauthorized Asset/Key Removal
  5. Daily Transaction Recap
  6. Time Limit for Keys Out
- Custom User Access Groups controls user access by time, date, and number of keys allowed.
- Any unauthorized removal of key triggers an alert via immediate reporting via email showing the User as well as the time and date of the action.
- Access to system can be specified as either PIN code or biometric fingerprint or proximity card.
- All reports are screen viewable, printable and can be emailed to multiple designees.
- Cabinet constructed of 16-gauge steel with powder coat finish.

### **II. Hardware**

- Electrical requirements: universal 100-240 VAC, 60/50 Hz, single phase; NEMA standard plug, UL or IEC approved
- Built-in System Controller with ELO1090L touch screen display; Intel NUC Kit NUC6CAYH CPU (\*optional NUC7i5DNHE with hardware TPM security module)
- Supplied with Surge Protector 450 Volts, 375VA, 120 VAC (optional)
- Digital Persona Biometric Reader built into key cabinet; Magnetic Swipe or Proximity Card Reader may be substituted.
- Fob Reader.
- RJ45 cable for cabinet to cabinet connection (if multiple cabinets).
- Key Cabinet wall mounted.
- Networking across multiple systems available.
- Administration functions performed via web application to add and delete User's, keys, key data, set User profiles and all other administrative roles; Internet Explorer 8.0 required or higher.

### **III. Tech Service & Limited Warranty**

One (1) Full Years of Hardware and Software support via phone and eBlvd, with 12-month hardware warranty against manufacturer's defects. Please refer to Extended Warranty & Support agreement page for warranty terms and conditions.

### **IV. Key Cabinet Capacity Sizes and Dimensions for Wall Mounted Cabinets:**

- MKE32/56 65lbs 14.25"x27"x11"
- MKE32/64/96/128 120lbs 25"x27"x11"
- MKE160/192/224/256/288 180lbs 46"x27"x11"





## Networking

### **Definition:**

Networking is defined as two or more KEYper® Systems Key Management Systems routed to one another through a Customer's network. Networking allows the Customer to do the following:

- View key inventory among all systems on the network
- Move key inventory from one key system on the network to another and update the system once key is placed into the new cabinet/system
- Manage Users across the entire network of systems
- View reports of all key systems on the network

### **Important Notes:**

- Networking does not track vehicle location on a lot as in lot blocking.
- KEYper® Systems Key Management Systems will communicate with virtually no additional setup **ONLY** if Customer's network is configured properly.
- In a Network System environment, one system will be designated as the server; all other systems will be designated as clients. Connectivity to the server system is required at all time for the client systems to function.
- KEYper® Systems Key Management Systems will communicate across subnets and a VPN, but may require configuration changes on the Customer's network by the Customer's IT department.
- **If more than 4 KEYper® Systems Key Management Systems are to be networked together, an external server is required.**
- Up to 20 KEYper® Systems Key Management Systems can be networked together via the use of external servers.

### **Administration with Networking:**

Administration functions for the KEYper® Monarch key system is done through a web portal through an Internet Explorer application. Setting up User's and User profiles, keys and report generation is all done through this web portal. The KEYper® Administration console may be accessed at any computer with access to the same network as the key system.

*It is the Customer's responsibility to complete the Site Preparation Agreement with all requested information regarding the IP addresses, email addresses and server information and return it to the KEYper® Technical Service Department.*

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Signature

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Printed Name/Title

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Date

***Customer Signature Acknowledgement of Networking Functions & Requirements***



## Installation Process for KEYper® Key Management System

To ensure complete satisfaction of your KEYper® System Key Management System, our Customer Support team will contact you via email with tracking information, and to arrange an installation and/or training appointment when your system is ready to ship. Training can be completed on-site as well as online.

**The following checklist represents the items the Customer must complete prior to scheduling the installation appointment:**

- Must complete Site Preparation Agreement *prior* to scheduling of installation of KEYper® Key Management System
- Will provide KEYper® Systems Tech Department with needed IP addresses, server information and email addresses to set up email reports and internet connection port
- Will make a suitable location available for Key Management System to reside so that all Users' may have unimpeded access to operation of Key system, including cabinet door to open to the right of cabinet
- Must have a desk, table or kiosk ready at time of installation for the PC and monitor
- Will have wall mount installed on the wall *prior* to arrival of the KEYper® Installer and *assume responsibility* for the proper installation of wall mount\*
- Will provide a minimum of **two (2)** Key System Administrators for training at time of scheduled installation
- Will ensure power and internet connection at site of Key system prior to install
- Provide internet connection and data cable for system

\*Customer assumes all responsibility for the proper installation of the wall mount and waives and hereby releases KEYper® Systems from any and all property or personal injury claims that are brought by any employee of Customer or any third-party related, in any fashion, to the installation of the wall mount.

### KEYper® Installation Responsibilities:

- Mount KEYper® Systems Key Management System in location designated by the Customer (assuming location allows proper operation of the Key Management System)
- Will configure email notifications with email addresses and server information
- Will set up **ten (10)** keys in the KEY DATA file during training for the Key System Administrators - (*Customer may purchase Key Setup prior to installation for full key setup.*)
- Will complete the Training Acknowledgement document with the two Key System Administrators at completion of training to acknowledge their understanding of the features, functions and operation of the KEYper® key system
- Will set up Networking or Remote Administration features only IF these functions have been purchased by the Customer and the proper information has been provided\*
- Remainder of keys shall be entered into Key Data file by the 2 Key System administrators as part of their training and understanding of the key system functions.
- If Customer purchases Key Data Setup prior to installation, KEYper® must receive from Customer the key data file in a .CSV file to be input prior to shipment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name/Title

\_\_\_\_\_  
Date





## KEYper® Systems Limited Warranty & Support Agreement And Extension Options

KEYper® Systems believes in the quality of its products and warrants that they will be free from manufacturing defects, as more fully defined herein, for a period of twelve (12) months from the date of installation. The sole remedy for this Limited Warranty is replacement of the defective part(s), product or software, at the discretion of KEYper® Systems. For the first ninety (90) days from the date of installation, KEYper® will provide onsite warranty support at no cost to the Customer. After the initial ninety (90) day period, onsite technical support will be charged at the rates below. This Limited Warranty only covers products purchased from and installed by KEYper® Systems and excludes any claim related to improper use, lack of proper maintenance, use of unauthorized replacement parts, installation by any party other than KEYper® Systems, and ACTS OF GOD. After the conclusion of the one-year warranty period, Customer can purchase a warranty extension as outlined below.

THE LIMITED WARRANTY PROVIDED HEREIN IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. REPLACEMENT OF ANY FAILED PART OR SOFTWARE IS THE SOLE REMEDY UNDER THIS LIMITED WARRANTY, AND ALL OTHER DAMAGES, INCLUDING, BUT NOT LIMITED TO, INCIDENTAL, CONSEQUENTIAL, AND SPECIAL DAMAGES ARE HEREBY WAIVED.

**System Hardware.** Customer acknowledges and assumes responsibility to replace hardware should System Upgrade warrant updating hardware in compliance with system requirements for new upgraded software.

Web Administration, Technical Support, diagnostic evaluation and software updates  
require an "always on" internet connection using Internet Explorer 8.0.





### Warranty Period Extension Options:

#### Standard Package

\$499 annually per system

- Includes the following:
  - Telephone Support
  - Web Based Support
  - Software Updates for Current Version
- Excludes claims related in any fashion to the System Hardware

#### Premier Package

\$899 annually per system

- Includes the following:
  - Standard Package
  - Cabinet Hardware
  - Outbound Shipping & Handling Charges (*Ground Shipping only*)
- Excludes the following:
  - Claims related to Branded PC's and Monitors
  - Claims related to Zebra and Datamax Label Printers
  - Claims related to Branded Touchscreens
  - Claims related to any provided Apple iPads

#### Premier Plus Package

\$1,499 annually per system

- Includes the following:
  - Premier Package
  - Computer, monitor, and peripherals
  - Inbound and Outbound Shipping and Handling Charges (Express Overnight)
- Excludes all claims related to any provided Apple iPads

*Requires 2-week activation period if system warranty has expired.*

#### Non-Warranty Rates

- Technical Support \$125/hour (1-hour minimum)
- Replacement Parts charges quoted on as-needed basis.
- On-Site Tech Support visits will be subject to fees after initial 90-day warranty period for new systems.
- All systems are subject to a \$250 reactivation fee if the system warranty has expired.
- Warranty is not transferrable without written consent of KEYper® Systems.



## **KEYper® GO Application Option**

KEYper® GO: It's unbelievably simple. Our innovative new mobile app takes convenience and simplicity to the next level. Check out and reserve keys, check the status of keys in real-time, and notify co-workers when they have the key you need – all from your mobile device.

### **How It Works**

Download the KEYper® GO app to your mobile device, and have your system administrator activate your device. Now you are ready to enter the world of mobile key control. Now that you are logged into KEYper GO, you can see the real-time status of all your keys and assets throughout your entire organization. With the simple touch of a button, you can select keys for immediate check out. You can also reserve them to be picked up at a later time or date. If the key you are looking for is already checked out to another co-worker, KEYper® GO can notify them via SMS message that you are looking for that key. With less time spent checking out keys, you'll have more time to focus on your clients and responsibilities.

- Compatible with most iOS and Android devices
- Can be configured over your Wi-Fi or cellular network
- Patent pending

## **KEYper® GO Agreement**

**(Applicable only to KEYper GO Subscribers)**

A separate agreement, specifically for KEYper® GO, must be entered prior to activation of the application.

### **Annual Service**

A standard subscription to KEYper® GO includes 1 year of service with unlimited user accounts. Customer will be invoiced for the service and any applicable taxes. Customer may pay by check or credit card.

### **Three Year Commitment Option**

A discount may be offered if a Customer agrees to commit to three (3) years of KEYper® GO service. In order to receive the discounted pricing, the Customer must provide a credit card for payment. The annual service fees, plus any applicable taxes, will be automatically charged to the Customer's card in the month of your annual renewal. Unless the Customer provides written notice within ninety (90) days before the expiration of the initial three (3) year term, the KEYper® Go agreement will be extended for an

additional one (1) year term and will continue to renew on a year-by-year basis unless the Customer provides written notification of cancellation within ninety (90) days before the expiration of any renewal period. No refunds or credits will be given for unused or partially used services. Early termination fees equal to the difference between the standard annual fee and the discount provided to the Customer under the three (3) year agreement will apply if service is discontinued prior to the end of the 3<sup>rd</sup> year and will be charged to the credit card on file.

### **Terms**

Net/30. If the invoice is not paid in full within 30 days of receipt, service will be terminated. No refunds or credits will be given for unused or partially used services. An exception to the net/30 terms will be made for any promotional and/or trial periods offered from time-to-time.



### Solution Summary

QTY	ITEM NUMBER	DESCRIPTION	MSRP	UNIT PRICE	TOTAL PRICE
1	MKE256XC	KEYper MX 256 Complete Dimensions: 49" Tall x 27" Wide x 11" Deep System Includes: Elite Software Touch Screen Interface User Recognition Camera Biometric/Fingerprint Log-in 1 Desktop FOB readers Sturdi-Fobs (qty: 256) Tamper Seals (qty: 300) Wall Mount(s) Stand Mount available as an optional purchase Notice - It is the responsibility of the customer to install wall mount	\$15,350.000	\$12,334.000	\$12,334.00



1	A275ES	<p>KEYper Professional Installation and Training</p> <p>Includes:</p> <ul style="list-style-type: none"> <li>• Mount KEYper® Systems Key Management System in location designated by the Customer (assuming location allows proper operation of the Key Management System). The Customer is responsible for installing the wall mounts. KEYper will install the cabinets onto the wall mounts.</li> <li>• Configure email notifications with email addresses and server information</li> <li>• Set up ten (10) keys in the KEY DATA file during training for the Key System Administrators - (Customer may purchase Key Setup prior to installation for full key setup.)</li> <li>• Complete the Training Acknowledgement document with the two Key System Administrators at completion of training to acknowledge their understanding of the features, functions and operation of the KEYper® key system</li> <li>• Establish Networking or Remote Administration</li> </ul>	\$1,500.000	\$1,500.000	\$1,500.00
1	A600	<p>STAND w/ Back Foot - key system not included (will accommodate 1 system and 1 add-on cabinet per stand)</p>	\$899.000	\$899.000	\$899.00





1	ATX020	Battery Back-Up APC BE425M UPS (6 outputs)	\$60.500	\$60.500	\$60.50
Second Option					
1	MKE256XPC	KEYper MX Plus Lock-In 256 Complete Dimensions: 49" Tall x 27" Wide x 11" Deep System Includes: Elite Software Touch Screen Interface User Recognition Camera Biometric/Fingerprint Log-in 1 Desktop FOB readers Sturdi-Lock Fobs (qty: 256) Tamper Seals (qty: 300) Wall Mount(s) Stand Mount available as an optional purchase Notice - It is the responsibility of the customer to install wall mount	\$21,420.000	\$21,420.000	\$21,420.00

**Order Total**

		Equipment SubTotal	\$13,894.50
		Estimated Sales Tax	\$0.00
		Shipping	\$295.44
		Total (One Time)	\$14,189.94
		**Pricing Valid for 30 days from creation of quote. **	
Monthly Payment options	[ ] Terms Purchase (purchase amount \$14,189.94)		



# KEYper Systems

Key Management Simplified

Billing email address	cnunez@mspd.us
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### Freight/Shipping charges TBD unless specifically stated.

The Customer acknowledges that he has read the agreement, understands it and agrees to be bound by its terms. Customer agrees that it is the complete and exclusive statement of this agreement between the parties which supersedes all proposals, oral or written, all other communications and prior agreements between the parties relating to the subject matter of this agreement. The terms of this agreement may not be modified or rescinded except by written instrument signed by both the Customer and by a duly authorized officer of KEYper® Systems. Shipment will be made from Seller's manufacturing location in the United States, or such other U.S. point of shipment as specified by Seller. Title to the Product and risk of loss shall pass to the Buyer at the time of the delivery of the Product to a common carrier. Payment for all equipment, warranty and freight is due and payable 30 days after shipment date. Payments received after the stated invoice due date will be subject to a late fee equal to 1.5% per month on the outstanding balance. Invoice begins accruing on the invoice due date. Past due invoices may be referred to a collection agency. Customer agrees to pay all reasonable attorney's fees or collection agency fees for any invoice referred to an attorney or collection agency.

All Pricing and Costs in US Dollars, and does not include duties, taxes and customs or brokerage charges.

All Credit Card transactions will incur a 2% processing fee.

*Title to products does not pass until the products have been paid for in full. KEYper® Systems reserves the right to use self-help and may repossess any products on any invoice that remains unpaid after 30 (thirty) days. KEYper® Systems reserves the right to enter the Customer's premises if necessary to repossess any such products. In the event that KEYper® Systems has to institute any action to collect any outstanding fee, charge, payment or product, the Customer will be liable for any costs and reasonable attorneys' fees related to such action. This agreement shall be governed by the law of North Carolina, and any disputes related to this agreement shall be heard exclusively, and with such Courts having exclusive jurisdiction, in the Courts sitting in North Carolina.*

Miami Springs Police Department  
Association:  
201 Westward Drive  
Miami, FL 33166  
United States

**IMPORTANT:**  
**BECAUSE THIS .PDF QUOTE IS CREATED AT THE TIME THE QUOTE IS SENT TO THE CUSTOMER AND MAY CONTAIN OPTIONAL ITEMS THAT THE CUSTOMER HAS ELECTED TO REMOVE FROM THE PURCHASE, CUSTOMER MUST APPROVE THE QUOTEVALET WEB QUOTE VERSION TO ORDER.**

**IF A .PDF COPY IS MANDATORY, PLEASE REQUEST FROM SALES EXECUTIVE.**

**NO OPTIONAL ITEMS MAY BE INCLUDED ON THE WEB QUOTE IF A .PDF VERSION IS PROVIDED.**

**All Quotes valid for 30 days unless otherwise stated. Sales Tax is estimated. Slight variation in tax can occur in final invoice. Title to the product and risk of loss shall pass to the buyer at the time of delivery of the product to a common carrier.**

**Payment for all equipment, warranty and freight is due and payable 30 days after shipment date. Payments received after the stated invoice due date will be subject to a late fee equal to 1.5% per month on the outstanding balance. Invoice begins accruing on the invoice due date. Past due invoices may be referred to a collection agency. Customer agrees to pay all reasonable attorney's fees or collection agency fees for any invoice referred to an attorney or collection agency.**