

RESOLUTION NO. 2022 – 4017

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, APPROVING THE ISSUANCE OF A WORK ORDER TO BERMELLO, AJAMIL & PARTNERS, INC. FOR PHASE 3 OF THE SOUTH ROYAL POINCIANA BOULEVARD STORMWATER AND ROADWAY IMPROVEMENTS PROJECT CONSISTING OF BIDDING, CONSTRUCTION MANAGEMENT, AND RELATED SUPPORT SERVICES IN AN AMOUNT NOT TO EXCEED \$44,600; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on March 8, 2021, the City of Miami Springs (the “City”) Council adopted Resolution No. 2021-3899 approving an agreement (the “Agreement”) with Bermello Ajamil & Partners, Inc. (the “Consultant”) pursuant to Request for Qualifications No. 01-19/20 for continuing professional services relating to architectural and engineering services; and

WHEREAS, in accordance with the terms of the Agreement, the Public Works Department solicited and the Consultant provided a proposal to provide engineering services (the “Services”) for the South Royal Poinciana Boulevard Stormwater and Roadway Improvements Project (the “Project”) and recommended that the Project be divided into three phases; and

WHEREAS, on August 9, 2021, the City Council adopted Resolution No. 2021-3927, approving the issuance of a work order for Phase 1 of the Project, which consisted generally of preparing a Project area survey, preparing subsurface utility engineering (SUE), drafting a stormwater management plan, and preparing a conceptual design, in an amount not to exceed \$115,136; and

WHEREAS, on January 10, 2022, the City Council adopted Resolution No. 2022-3964, approving the issuance of a work order for Phase 2 of the Project, which consisted of providing final design development and construction documents, regulatory agency coordination, and permitting for the Project, in an amount not to exceed \$175,849; and

WHEREAS, the Consultant has submitted a proposal to the City to provide the Services for Phase 3 of the Project, which is attached hereto and incorporated herein as Exhibit “A” (the “Proposal”); and

WHEREAS, the Consultant’s Proposal provides that Phase 3 of the Project will

consist primarily of providing bidding, construction management, and related support services during the bidding and construction stages in an amount not to exceed \$44,600; and

WHEREAS, the City has budgeted for the Services for Phase 3 of the Project within the 2021-2022 fiscal year budget and Phase 3 of the Project will be reimbursed by the Florida Department of Transportation pursuant to a state-funded legislative appropriation accepted and approved by Council Resolution No. 2021-3929 on August 9, 2021; and

WHEREAS, the City Council wishes to authorize the City Manager to issue a work order to the Consultant for Phase 3 of the Project, consistent with the Proposal and the Agreement, in an amount not to exceed \$44,600; and

WHEREAS, the City Council finds that this Resolution is in the best interest and welfare of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by reference.

Section 2. Approval. That the City Council hereby authorizes the City Manager to issue a work order to the Consultant for Phase 3 of the Project, consistent with the Proposal and the Agreement, in an amount not to exceed \$44,600.

Section 3. Effective Date. That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by Councilman Best who moved its adoption. The motion was seconded by Vice Mayor Fajet and upon being put to a vote, the vote was as follows:

Vice Mayor Dr. Walter Fajet	<u>YES</u>
Councilman Bob Best	<u>YES</u>
Councilwoman Jacky Bravo	<u>YES</u>
Councilman Dr. Victor Vazquez	<u>YES</u>
Mayor Maria Puente Mitchell	<u>YES</u>

PASSED AND ADOPTED this 8th day of August, 2022.

Maria Puente Mitchell

MARIA PUENTE MITCHELL
MAYOR

ATTEST:

Erika Gonzalez

ERIKA GONZALEZ, MMC
CITY CLERK



APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF MIAMI SPRINGS ONLY:

Harold Serota

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.
CITY ATTORNEY



- ARCHITECTURE
- ENGINEERING
- PLANNING
- LANDSCAPE ARCHITECTURE
- INTERIOR DESIGN
- CONSTRUCTION SERVICES

August 3, 2022

**City of Miami Springs
 South Royal Poinciana Boulevard Improvements
 Phase 3- Bidding and Construction Management Support**

A. INTRODUCTION/BACKGROUND

The City of Miami Springs (City) has requested Bermello Ajamil and Partners (BA) under their existing A/E consulting agreement to prepare a scope of work (SOW) for the development of a conceptual level design including drawings and calculations for the drainage, roadway improvements and beautification of on the East South Royal Poinciana Blvd (SRP). Boulevard between East Drive and west of Le Jeune Road. The conceptual level plan shall be consistent with the Traffic Study as approved by the MD Transportation and Public Works Department under Design Review (DR) permit number 2018007030. Project shall also follow design standards established by the City of Miami Springs and Miami-Dade regulations. BA shall prepare the construction Package for South Royal Poinciana for the redevelopment of this street to accommodate pedestrian, bicycle, and vehicular activity as well as provide stormwater management along this corridor. BA will work with a traffic sub-consultant to coordinate with MD County Traffic Department as needed.

B. OBJECTIVE

The main goal of this project is to provide final design documents, permitting, grant and construction management for the redevelopment of the SRP corridor including the supporting documentation for drainage, landscape and beautification alternatives as noted in this SOW.

C. PROJECT LOCATION

The project boundaries are delineated by the ROW of South Poinciana Blvd, from East Drive to LeJeune Rd. as noted and approved by FDOT and MD Transit.

SCOPE OF WORK

The City has requested Bermello Ajamil and Partners (BA) to provide professional engineering services for the **South Royal Poinciana Roadway Improvements Project** under their current CCNA continuing services agreement with the City. This SOW has been prepared in accordance with City recommendations that were discussed during a meeting, site visit and inspection with City and BA staff on March 26, 2021 and were separated into three phases:

PHASE 1:	Survey, Background Information, Data Analysis and Conceptual Design (completed by 12/15/21)
PHASE 2:	Design Development and Construction Documents, Regulatory Agencies Coordination and Permitting (Completed by July 31, 2022)
PHASE 3:	Bidding and Construction Management Support

PHASE 3: Bidding and Construction Management Support

Duties and responsibilities during this phase include attending meetings and grant support, bidding support, review checks and requests for additional information and limited construction inspection and administration support as needed:

WORK BREAKDOWN SCHEDULE

BA proposes to provide the services identified below for the project entitled **South Royal Poinciana Roadway Improvements PHASE 3: Bidding and Construction Management Support** with the City of Miami Springs for the into the following Tasks:

Task 3.1 – Meetings and FDOT Coordination

BA shall schedule and participate in periodic meetings and/or teleconference calls with the City and FDOT staff to discuss project schedule, major milestones and review pertinent available data. BA shall also coordinate with FDOT project management and provide all forms and project updates, as required by the FDOT grant protocol.

Task 3.1- Deliverables;

BA will attend preconstruction meeting and biweekly meetings including spreadsheets, master files and relevant information like upcoming deadlines and deliverables as required by an efficient and effective operation of the grant program.

Task 3.2 Bidding support

Upon completion of Phase 2, BA will submit the of 100% construction package to be incorporated with standard City “front-end” documents provided by the City. During the bid and award phase the construction contract, BA will provide the following services:

- Attend one pre-bid meeting to address questions from potential bidders.
- Respond in writing to technical questions from qualified bidders and issue bid addenda, if required for clarification.
- Assist the City with the evaluation and tabulation of all contractor bids, reference checks, and contractor selections.
- Review documentation for recommendation of award.

Task 3.2 – Deliverables

BA will provide draft bid documents to be submitted to the City for review and comment. Once comments are received from the City on the bid document, BA will address comments, format the document, and prepare a final bid/contract document.

Task 3.3: Support during construction

Once a construction submittal is completed and a contractor is selected, BA shall provide limited construction administration services to the CITY during the construction phase. Construction administration services may include, but are not limited to, plan updates and revisions and engineering assistance to CEI consultant, 10 (ten) coordination meetings as well as certification inspection and letter, review of as built.

Task 3.3- Deliverables:

BA will attend a pre-construction meeting and provide meeting minutes, inspection logs, and punch-lists as identified in the task description

PART II – EXCLUSIONS

- Renderings or models
- Coordination for utility easements, if needed
- Permitting fees
- Changes to drawings after approval of Design Development Plans

PART III – COMPENSATION

BA shall provide the services noted above for a lump sum \$44,600 as follows:

PART IV – DELIVERABLES

Task	Deliverables
TASK 1 Meetings and FDOT coordination	- Meeting minutes - FDOT reports and forms, as required
TASK 2 Roadway Design	- MD coordination - Design roadway based on existing MD permit
TASK 3: Geotechnical	- Geotechnical report
TASK 4.1: Landscape/Streetscape Design	
60% design	- 60% design drawings, specifications and opinion of probable costs
90% design	- 90% design drawings, specifications and opinion of probable costs
TASK 4.2: Stormwater Management Design	
60% design	- 60% design drawings, specifications and opinion of probable costs
90 % design	- 90% design drawings, specifications and opinion of probable costs
TASK 5: Permitting	- Pre-application meetings - Permit approvals
TASK 6.: 100% Construction submittal package: South Royal Poinciana Improvements	- 100% submittal package

PART V – PROPOSED TENTATIVE SCHEDULE

Task Name	Duration	Start	Finish
NTP	1 day	Mon 1/17/22	Mon 1/17/22
Kick off meeting	1 wk	Tue 1/18/22	Mon 1/24/22
Roadway design	4 wks	Tue 1/25/22	Mon 2/21/22
Landscape design- Preliminary 60%	4 wks	Tue 2/22/22	Mon 3/21/22
Stormwater design-Preliminary 60%	4 wks	Tue 2/22/22	Mon 3/21/22
Review and approval by the City of Miami Springs	2 days	Tue 3/22/22	Wed 3/23/22
Landscape design-90%	2 wks	Thu 3/24/22	Wed 4/6/22
Stormwater design-90%	2 wks	Thu 3/24/22	Wed 4/6/22
Review and approval by FDOT and City of Miami Springs	4 wks	Thu 4/7/22	Wed 5/4/22
Permitting	8 wks	Thu 4/7/22	Wed 6/1/22
Submittal package- 100%	2 wks	Thu 6/2/22	Wed 6/15/22
Review and comments period	2 wks	Thu 6/16/22	Wed 6/29/22
Final construction submittal	2 wks	Thu 6/30/22	Wed 7/13/22
Procurement process	6 wks	Thu 7/14/22	Wed 8/24/22
Construction	36 wks	Thu 8/25/22	Wed 5/3/23
Close-out process	2 wks	Thu 5/4/23	Wed 5/17/23