



**CITY OF MIAMI SPRINGS**  
 PARKS AND RECREATION DEPARTMENT  
 1401 WESTWARD DRIVE  
 MIAMI SPRINGS, FLORIDA 33166  
 (305) 805-5078  
**POOL RENTAL APPLICATION**



Contact Name/Group: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ or \_\_\_\_\_  
 Requested date: \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

FOR OFFICE USE ONLY		
	Deposit	Rental
Amount Paid		
PMT Type		
Date		
Receipt #		
Rec'd By		
Deposit Rtn		
<input type="checkbox"/> Resident <input type="checkbox"/> Non-Resident		

**RENTAL OPTIONS**

- Cabana (4 Hours) [Capacity: 20]
  - Additional Time: \_\_\_\_\_
- Multi-Purpose Room (4 Hours)
  - Additional Time: \_\_\_\_\_
- Multi-Purpose Room w/Pool Access (4 Hours) [Capacity: 50]
  - Additional Time: \_\_\_\_\_
- Private Rental of Aquatic Center (3 Hours) [Capacity: 75]
  - Additional Time: \_\_\_\_\_
- After Hours Multi-Purpose Room (5 Hours)
- Additional Notes/Amenities requested: \_\_\_\_\_

- Cash & Check Deposits are mailed back to address provided 2 to 3 weeks following event as a City check.
- Deposits **WILL NOT BE** returned if guests fail to follow rules, damage is found to rented area and/or Rental Agreement is not followed.

**EVENT NAME/DESCRIPTION:** \_\_\_\_\_

**ESTIMATED NUMBER ATTENDING EVENT:** \_\_\_\_\_

*\*Signature of form clarifies that Renter has read and understands the Rental Agreement and AGREES to follow it.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# RENTAL AGREEMENT

## FACILITY RENTAL / RENTAL DEPOSIT / CANCELLATION

Facility reservations may be requested **six weeks** in advance and are based upon availability. A Security deposit will be required in order to reserve a facility. **The Deposit is NOT applied towards rental.** The balance of rental fees is required to be paid in full upon arrival the day of the event. The City of Miami Springs reserves the right to retain all or half of the Security deposit for events. A partial deposit (50%) will be retained if the party is cancelled or re-scheduled less than 72 hours (3 days) prior to the scheduled event. Damage of any type to the Aquatic Center, exceeding maximum number of guests and/or allotted rental time, presence of alcohol, rented area returned in a condition other than that provided, or blatant violations of facility rules will result in the loss of 100% of the deposit. Assuming there are no violations of rental agreement, security deposits will be returned for the full deposit amount. If deposit was paid by cash, a City check will be issued and mailed to the renter within 3-4 weeks. Deposits paid by card will be returned shortly following rental directly to card, unless an issue is encountered in which case a City check will be mailed out.

## INSURANCE

Prior to the use of a facility, proof of insurance may be required with the policy naming the City of Miami Springs as an additional insured for the duration of the event.

## ACTIVITY

Any equipment and/or activity must be approved by the Aquatic Facility and noted on the rental application. All equipment must be delivered/removed within the rental period – no storage areas are available. Excessive amplified music or other loud noises which disturb other patrons or adjacent property owners is prohibited. **All music must be family friendly.**

## CONDUCT

The renter must take all necessary steps to control their guests. Any person(s) violating any of the Rules & Regulations contained herein, any City ordinances, pool rules or other laws, or who are, in the opinion of the Parks and Recreation Aquatic Center, constituting a public nuisance, potential hazard to the public/property, exhibiting disorderly conduct may be expelled from the facility by Aquatic Center staff or Police. Failure to conduct party in a reasonable manner will result in forfeiture of deposit, and consideration from future rentals. Parking on private property is prohibited.

## SET UP / DECORATIONS

**Rental periods are 4 hours long.** As a courtesy the renter is allotted 30 minutes prior to the start of the party for setup and 30 minutes after for pickup (5 total hours). If this is not sufficient, additional time can be purchased. Anything that damages the facility and its property such as the use of tape, staples, nails, tacks, etc. is prohibited. The rental period includes sufficient time for set-up of facility, conducting the event, and clean up of the facility to the satisfaction of the Recreation Department. All facilities/furniture/equipment must be returned to its original condition and be replaced in its original position if moved. **BALLOONS, GLASS, PINATAS, PAPER MACHE AND CHARACTERS ARE NOT PERMITTED.** *Exception:* Balloons and Characters are allowed for Multi-Purpose Room use only, and cannot be brought onto deck.

## INTOXICANTS / PETS

Alcoholic beverages are **NOT** permitted in any City of Miami Springs facilities. All coolers will be inspected upon entry to facility. If glass and/or alcohol is found to have been used on site, the deposit is forfeited. The use of cigars, cigarettes, e-cigs, vapes etc... are NOT permitted. With the exception of service dogs, pets are not permitted into the Aquatic Center.

## FOOD SERVICE

Cooking of food, use of refrigeration equipment, glass of any sort, and alcoholic beverages are not permitted at the Miami Springs Aquatic Center. Catered, ordered and precooked food including pizza, cake, chips, etc...are allowed.

## WEATHER POLICY

The Aquatic Center will remain open during rain events, unless an electrical storm is detected in the area by our Thorguard system. In the event the Thorguard sounds all outdoor parties must clear the deck/rented area and wait in front foyer area/vehicles until "All Clear". The rental will be prorated for any lost time. A failure to exit pool deck in a timely manner during a lightning event can result in removal of facility and forfeiture of deposit.

**THE NON-COMPLIANCE WITH ANY OF THE ABOVE-STATED RULES MAY RESULT IN REVOCATION OF PERMIT, LOSS OF RENTAL DEPOSIT AND REFUSAL OF ANY SUBSEQUENT PERMIT APPLICATIONS FOR A PERIOD OF UP TO ONE YEAR.**

# MIAMI SPRINGS AQUATIC CENTER RENTAL RATES

## PUBLIC RENTAL

	<u>Resident</u>	<u>Non-Resident</u>
<b>Multi-Purpose Room (4 Hours)</b>	<b>\$350.00</b>	<b>\$450.00</b>
<b>MPR w/Pool Access (4 hours)</b>	<b>\$500.00</b>	<b>\$750.00</b>
<b>Additional Hour</b>	<b>\$100.00</b>	<b>\$125.00</b>
<p><i>*Tables and Chairs for 50 people included in Rental Fee (six 5' Round, Two Rectangular tables 6' &amp; 8')</i></p> <p><i>*Additional Tables are \$10 each and additional chairs are \$1 each</i></p> <p><i>*Not Permitted: Alcohol, glass, pinatas, characters, adherence of objects to walls</i></p> <p><i>*Pool access is limited to no more than 50 patrons</i></p> <p><i>*Security Deposit: <b>\$200</b> (Return of deposit is at discretion of Aquatic Supervisor and/or Rec. Director)</i></p>		
<b>16 x 16 Cabana (4 Hours)</b>	<b>\$150.00</b>	<b>\$250.00</b>
<b>Additional Hour</b>	<b>\$30.00</b>	<b>\$45.00</b>
<p><i>**Maximum capacity per cabana is 20 people (includes all guests swimmers &amp; non).</i></p> <p><i>**Not Permitted: Balloons, alcohol, glass, pinatas, characters</i></p> <p><i>**Security Deposit: <b>\$75</b> each (Return of deposit is at the discretion of Aquatic Supervisor and/or Rec. Director)</i></p>		

## PRIVATE RENTAL

	<u>Resident</u>	<u>Non-Resident</u>
<b>3 Hours</b>	<b>\$1,500</b>	<b>\$2,000</b>
<b>Additional Private Rental Amenities</b>		
<b>Multi-Purpose Room</b>	<b>\$260.00</b>	<b>\$320.00</b>
<b>Additional Hour</b>	<b>\$75.00</b>	<b>\$100.00</b>
<b>16 x 16 Cabana</b>	<b>\$80.00</b>	<b>\$120.00</b>
<b>Additional Hour</b>	<b>\$15.00</b>	<b>\$25.00</b>
<p><i>*The Rental includes the use of pool and designated pool chairs around the pool deck only (use of room and cabanas is additional)</i></p> <p><i>*Only 75 Participants are allowed in the pool at one time during the rental</i></p> <p><i>*Additional Rental Amenities listed above are discounted rates for Private Rentals</i></p> <p><i>*For Multi-Purpose Room and Private Pool Rental the Security Deposit will be up to the discretion of the City Manager and/or Recreation Director</i></p>		
<b>Swim Meet</b>	<b>Negotiated</b>	