

**CITY OF MIAMI SPRINGS COMMUNITY CENTER  
SUMMER CAMP POLICIES, PROCEDURES, RULES AND REGULATIONS**

1. The **SIGN IN/OUT** sheet **MUST** be signed by parent/guardian **DAILY** as child is dropped off and picked up.
2. **WRITTEN** notice is required if:
  - A) Your child(ren) is to walk or ride a bike home,
  - B) Your child(ren) may sign themselves in/out. Please give a specific time child may sign out
  - C) Your child(ren) is to leave with person(s) other than mother, father or emergency contact designated on registration form.
3. Cost and all fees must be current for the child to continue attending the Summer Program and its activities
4. Participants **MUST** wear program T-shirt every day.
5. **NO MEDICATION** will be administered by staff.
6. **EMERGENCY CONTACTS MUST BE KEPT CURRENT.**
7. Please do **NOT** allow your child to bring **PERSONAL ITEMS**, as staff is **NOT RESPONSIBLE** if lost, broken or stolen. Please send program bag, towel and lunch. All items should be clearly **MARKED** with child's name.
8. Children must bring their own lunch and snacks each day.
9. Microwavable lunches **ARE NOT** allowed for safety reasons.
10. Recreation staff reserves the right to determine field trip participation based on camp participants weekly behavior.
11. **FIELD TRIPS: ALL** participants must attend the field trips scheduled for their age group. If you choose **NOT** to have your child(ren) participate, other arrangements must be made. **ALL** Recreation Leaders in that assigned age group will be attending the field trips with the campers. The participants **MAY NOT** be left with another age group.
12. Any problems/suggestions should be directed to the Parks and Recreation Department, 305-805-5075.

**LAST AND MOST IMPORTANTLY**

Appropriate behavior and respect for staff, property and other program participants must be demonstrated at **ALL** times. Behavior problems and lack of respect for staff **WILL** result in your child's suspension or dismissal from the program.

My signature below is an indication that I have read the information contained herein and I am fully aware of its contents.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 2024

Print Child/Children Names & Ages: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Print Name of Parent/Guardian: \_\_\_\_\_